

**STILLWATER COUNTY
COMMISSIONER MINUTES**

<p>Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
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**REGULAR MEETING
April 20, 2021**

PRESENT	Commissioner Mark Crago, Chair, Commissioner Tyrel Hamilton and Steve Riveland, members; Shannon Fisher Admin Assistant. Others Present: Dana Weatherford, Weed District; Kisha Miller, City of Columbus; Randy Smith, SCSO; Jerry Friend, Treasurer; Bill Pronovost, DES; Chip Kem, SCSO; Forrest Mandeville, Planning; Joe Morse, Finance; Stephanie Ray, Economic Development; Citizens: Charles Sangmeister, Lana Sangmeister.
PLEDGE	Commissioner Crago opened the meeting with the Pledge of Allegiance.
MINUTES	April 6, 2023. Commissioner Riveland MOVED to approve the minutes from April 6 and April 13, 2021. Commissioner Hamilton SECONDED . No discussion. <u>Motion passed unanimously.</u>
CLAIMS	106950 through 107076 in the amount of \$452,904.69. Commissioner Hamilton MOVED to approve claims as presented. Commissioner Riveland SECONDED . No discussion. <u>Motion passed unanimously.</u>
ANNOUNCEMENT	Commissioner Crago announced that there is one position open on the compensation board. The second meeting for the compensation board will be held on May 10, 2021 at 4:00 p.m. Commissioner Crago also announced that on May 4, 2021 the Office of the County Commissioners will be closed for that day only, to utilize the office space for the Museum Special District Election ballot counting. The traveling agenda meeting will be at the Reed Point Fire Hall at 6:30 p.m. on May 4, 2021.
CONSENT AGENDA	<u>Commission</u> A) Notice of withdrawal of counsel & consent to withdrawal of counsel
FILE	<u>Treasurer</u> A) Report for the month of March in the amount of \$51,598,832.58 <u>Absarokee Sewer</u> A) Resume work order notice to KLE Construction <u>Weed District Board</u> A) Letter of Intent from Weed Board for contractor services Commissioner Riveland MOVED to consent to the consent agenda and to file the file items. Commissioner Hamilton SECONDED . Discussion – Emily Schabacker asked for more information on the notice of withdrawal of counsel. Commissioner Crago replied that the County had outside counsel for a road issue that was being litigated. The litigation has now been put on hold and counsel has withdrawn their services at this point. <u>Motion passed unanimously</u>

REGULAR BUSINESS Economic Development

A) Stillwater County Community Grant Application. Commissioner Hamilton **MOVED** to approve the Stillwater County Community Grant Application and allocate \$40,000.00 to the fund from the Metal Mines fund. Commissioner Riveland **SECONDED**. Discussion – Stephanie Ray explained that this was discussed at the Rapelje traveling agenda meeting. This is a community grant that will be made available to all of the communities in Stillwater County. Applications must be submitted for review by the economic development board. There will be recommendations to the Board of County Commissioners for a project within each community. The projects must show a larger community benefit so they can be used by the public and the community. The funds can be used as a grant match for a larger project that may be available. The projects must benefit the community and make it a better place. Commissioner Crago noted that this will replace the welcome rock project. This is a better idea as some towns wanted the rocks whereas others did not. This sounds like a good program and the Commission is looking forward to seeing what the communities can do with it. Motion passed unanimously.

B) Recommendation for Stahley Engineering & Associates as preferred engineering firm for EDA road rehabilitation projects and to begin contract negotiations. Commissioner Riveland **MOVED** to approve the recommendation for Stahley Engineering & Associates as preferred engineering firm for EDA road rehabilitation projects and to begin contract negotiations. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton explained that this is part of the EDA grant for the West Rosebud and Fiddler Creek Roads. Two firms were interviewed and this is the recommendation of the interview committee. Motion passed unanimously.

C) Tadmor Springs Subdivision Preliminary Plat. Forrest Mandeville presented and read the attached memo for Tadmor Springs one lot minor subdivision. Commissioner Riveland **MOVED** to approve Tadmor Springs Subdivision Preliminary Plat to include the conditions included in the recommendation. Commissioner Hamilton **SECONDED**. Discussion – Lana Sangmeister asked Forrest if the planning board had struck item number 10 of the conditions for approval. Forrest responded that number 10 had been struck and 11 changed to 10. Motion passed unanimously.

D) Order six desks from Montana Correctional Enterprises for office space remodel. Commissioner Hamilton **MOVED** to approve the order of six desks from the Montana Correctional Enterprises for office space remodel in the amount of \$6534.00. Commissioner Riveland **SECONDED**. Discussion – Commissioner Hamilton stated that this is for six desks for planning, economic development, DES, GIS and human resources. Currently as offices are moving and these desks will be included in any future remodels and they will be used for quite a long time for the county. Commissioner Crago asked which budget these desks will be coming out of? Commissioner Riveland replied that these desks will be paid for out of the facilities budget funds. Commissioner Crago asked if there is an actual quote for what is being purchased. Stephanie Ray replied that the pricing and information was included in an email to the Commission Riveland and Hamilton's emails. The desks are nine to ten weeks out but the Department of Corrections is willing to bring out loaner desks free of charge in the interim. Motion passed two to one. Commissioners Hamilton and Riveland voted Aye. Commissioner Crago opposed.

Commission

A) Resolution 2021-05 – a resolution requesting distribution of bridge and road safety and accountability program funds. Commissioner Riveland **MOVED** to approve Resolution 2021-05, a resolution requesting distribution of bridge and road safety and accountability program funds. These funds will be applied to the Five Mile Road Project. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Crago asked what the amounts were for this year's project. Joe Morse replied that he believed it was approximately \$107,000.00. Motion passed unanimously.

Airport Board.

Commissioner Crago asked Kisha Miller to explain both projects prior opening discussion on each agenda item. Kisha explained that in January the Commission was presented with Task Order No. 1 which was the engineering for the pavement replacement project for the airport which included the estimated costs of \$116,000.00 and that was put out for bid. Several bids were received and the bid that was recommended came from Road Products from Spokane, Washington for \$103,811.00. Administrative costs were added which were the costs of the bid. Those amounts with the engineering and the costs of construction added up to the \$161,000.00. Ninety percent of the costs are covered by the FAA and the other ten percent is covered jointly by the city and county which is split to be \$8,056.70 for each. The \$30,000.00 grant was put towards the debt reduction and Kisha stated that she does not anticipate the bills will come in for this fiscal year. Today the Airport board is asking the Commission to approve the \$103,000.00 bid and the grant application for the \$145,00.00.

A) AIP – Wolterman Memorial Airport – Board recommendation of grant submittal for FAA Grant to finance pavement maintenance request for approval. Commissioner Hamilton **MOVED** to approve the grant submittal. Commissioner Riveland **SECONDED**. Discussion – Commissioner Crago asked what part is being paved. Kisha Miller explained that it is mostly the surrounding aprons that are cracked and need repair. Motion passed unanimously.

B) AIP – Wolterman Memorial Airport – Board recommendation of bid proposal for pavement maintenance request for approval. Commissioner Riveland **MOVED** to approve the AIP Woltermann Memorial Airport Board Recommendation of bid proposal for pavement maintenance request for approval. Commissioner Hamilton **SECONDED**. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – None heard.

With no further comments heard the meeting was adjourned at 9:30 a.m.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder